

## O'Shaughnessy Center Usage Fees 2018

The Main Theatre has 328 seats on three sides. The Performance Space has a sprung oak floor.

Prices listed cover use of theatre space, lobby, restrooms, and two dressing rooms.

Check with Office Staff for the rental prices of specific rooms or for multi-day rentals.

### **Non-Profit Organizations: Basic Charge**

Full Day Rental	\$500.00 (\$300 for ½ day beginning at 4pm)
Lobby only	\$150.00
Studio /Green Room	\$25.00/ hourly rate. \$175/daily rate (8am-midnight) annual contracts 20% discount- Monthly 15%
Conference Room	\$20 an hour \$50 half day \$100 whole day

### **For Profit Groups: Basic Charge**

Full Day Rental	\$ 700.00 (\$500 for ½ day beginning at 4pm)
Receptions/Parties	\$1800.00 (includes professional cleaning; does not include room set up, equipment or tech fees)
Lobby Only	\$200.00
Green Room Only	\$30.00/hourly rate \$190/daily rate

### **ADDITIONAL CHARGES PER USE:**

**Cleaning**    General basic cleaning            \$ 50.00/hour

#### **Piano**

Grand Piano or Spinet Piano	NC
Electronic Piano	\$ 50.00
Tuning	rate (Sorlie Piano Service)

#### **Lights**

General Lights	NC
Theatre lighting (per use)	\$ 65.00
Spotlights (per use)	\$ 15.00/per light

#### **Sound**

Portable sound system	\$ 50.00 (includes 2 microphones)
Sound Board/microphone	\$100.00
Full sound & equipment	\$ 350.00 (monitors, microphones, sound board, house speakers)
Microphone only	\$ 30.00

#### **Staffing**

Front of House	\$100.00 (open/close house; supervise lobby)
Technical Assistance	\$ 30.00/hour (WTC approved technician required for all control room functions)
Manual Assistance	\$ 20.00/hour

#### **Other Options**

Load-in or Decorate Lobby	\$ 50.00 (if done on a separate day from rental)
Lobby Screen/DVD	\$ 50.00
Seating retraction	\$250.00 (All seating in the theatre can be pushed back)
Additional Chairs/setup	\$100.00
Platform /rug/setup	\$200.00
Screen for films	\$ 50.00
DVD projector	\$125.00 (5 hr maximum)
Cyclorama	\$ 50.00
Podium	NC
Folding Tables (6)	NC
Banner	\$25.00

Liability insurance is required and a certificate of insurance on file before the scheduled event. Special permission is required if alcoholic beverages are being served. **A credit card number and a \$150 non-refundable deposit are required to confirm a rental date. The deposit will be returned after all fees have been paid, at the end of the rental agreement.**